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## Conditions of Competition 2010 Women's Competition

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**Spirit of the Competition.** The KC Cup is designed to foster spirited competition among golfers of all walks of life. The conditions of the competition are written to provide a fair playing field for all clubs, public and private.

1. **Administration of the Competition.**

- (a) Ultimate responsibility for administration of the Competition rests with the Rules and Competition Committee of the Kansas City Golf Association.
- (b) The Committee may appoint a Coordinator of the Competition, who shall be responsible for the day-to-day administration of the Competition, and who shall have the authority to resolve disputes regarding the interpretation of these Conditions.
- (c) Any Team Captain dissatisfied with a decision of the Coordinator may appeal by submitting a written notice to the Executive Director of the KCGA. The Executive Director may, in his discretion, refer the appeal for resolution by the Committee. In either event, the decision of the KCGA, whether made by the Executive Director or the Committee, shall be final.
- (d) The KCGA President may appoint a KC Cup Advisory Committee to provide advice and recommendations to the Rules and Competition Committee for the ongoing improvement of the Competition.

2. **Format.** The Competition shall consist of Rounds in which one club plays against another club. Each Round shall in turn consist of four Matches, each of which is worth one Match Point. The winner of each Round shall be the team that has won the most Match Points.

3. **Eligibility.**

- (a) **Teams.**
  - (i) Any KCGA member club in good standing may enter the competition.
  - (ii) All members of every team must meet the individual eligibility criteria set forth below.
  - (iii) If an ineligible player participates in a Match, her team shall forfeit that Match. If the Committee determines that the player knowingly participated in a Match while ineligible, the Committee may, in its discretion, disqualify the player

from the Competition for the remainder of the year, and/or disqualify the player from the Competition for the following year.

- (iv) If the Committee determines that a club knowingly used an ineligible player, the Committee may, in its discretion, (a) declare the club to have forfeited the Round in which the ineligible player participated, (b) disqualify the club from the Competition for the remainder of the year, and/or (c) suspend the club from participation in the Competition for the following year.

(b) Amateurs.

- (i) Age. All women must be at least 21 years of age and not a member of a college golf team at the time of a Match.
- (ii) Limit on Number of Clubs Represented. No player may compete for more than one club during a particular calendar year.
- (iii) Handicap Index. All players must have an active USGA Handicap Index established at the club they represent.
- (iv) Amateur Status. Payment of the team’s entry fee and the cost of uniforms or travel expenses for a player do not violate the USGA Rules of Amateur Status.
- (v) Number of Scores Posted. All players must have posted home course scores at the club they represent pursuant to the following schedule. Scores posted for a KC Cup Match may not be counted.

<b>Date of Match</b>	<b>Minimum # of Home Course Scores Posted After March 1, 2010</b>
Before May 12	1
May 12-June 2	2
June 2-June 23	3
June 24-July 14	4
July 15-August 4	6
August 4-August 25	8
After August 25	10

- (vi) Waiver of Score Posting Requirement. The Committee may, in its discretion, and upon timely request, modify or waive the above schedule for teams whose home courses are closed during part or all of a year.

- (c) **Right to Audit.** By participating in the KC Cup, a club grants the KCGA the right to enter onto its premises at any time during normal business hours and review any records the KCGA deems, within its sole discretion, to be necessary to determine the eligibility of any player or team. If the KCGA Rules & Competition Committee determines that any club has refused to make its records available, or has otherwise impeded any requested audit, the Committee may impose whatever disciplinary action it deems appropriate, up to and including a permanent expulsion from eligibility to participate in the Competition.

4. **Entries.**

- (a) The entry fee is \$200.00 per team, and must be paid to the KCGA with the official entry form.
- (b) Entries will be accepted beginning at 9:00 a.m. on **February 5, 2010**. The deadline for entries is **March 19, 2010** at 2:00 p.m. Entries must actually be received in the KCGA office to be considered filed. Any entries hand-delivered to the KCGA office must be physically handed to a member of the KCGA staff, i.e., entries may not be left at the KCGA's exterior door outside of normal business hours.

5. **Field Composition and Size.**

- (a) All teams who won their respective divisions in the prior year are guaranteed a position in the field provided their entry is received by the entry deadline and there are at least 16 teams entered.
- (b) All other positions in the field are filled as entries are received.
- (c) The field shall consist of any number of teams that is a multiple of four. If the number of entries is not divisible by four, the latest arriving entries shall be excluded from the field until the number of teams is a multiple of four.

6. **Team Captain.**

- (a) **Designation.** Each team shall designate a Team Captain. The Team Captain shall be identified on the club's entry form; any change of the Team Captain must be communicated to the KCGA in writing.
- (b) The Team Captain may designate one or more team members to fulfill her responsibilities when the Team Captain is not available.
- (c) **Duties.** The Team Captain shall have the following responsibilities:
- (i) Attendance at the mandatory pre-season Team Captains' meeting;
  - (ii) Communication with the Coordinator and opposing Team Captains regarding Round scheduling and other matters;
  - (iii) Submission of the team's lineup to the opposing Team Captain before each Round;

- (iv) Representation of the club in all disputes or claims;
  - (v) Certification of the eligibility of each member of her team; and
  - (vi) Reporting the results of each Round.
- (d) The Team Captain or her designee may not give advice to members of her team, except when the Team Captain is playing in a Match with a partner.
7. **Grouping of Teams.** Teams shall be placed in divisions of four teams each. The grouping of teams shall be by blind draw, except that (a) no more than two of the prior year's division winners shall be placed into the same division, and (b) the Committee, may place a team into a division other than the one in which it was drawn if necessary to reduce travel. The groupings shall be announced at the Captains' Meeting, which shall be held on **April 1, 2010, at 9:30 a.m. at Milburn Golf & Country Club.**
8. **Team Composition.**
- (a) Clubs may use as many eligible players during the course of the year as they deem appropriate.
  - (b) Teams shall designate 6 players for each Round, who shall play the following Matches:
    - (i) One singles match played with no handicap.
    - (ii) One handicap singles match with a maximum handicap index of 22.0.
    - (iii) One handicap four-ball match with a maximum handicap index of 18.1.
    - (iv) One handicap four-Ball match with a maximum handicap index of 26.0.
9. **Scheduling.**
- (a) **Number of Rounds.** Each team shall play two Rounds against each team in its division, one at each team's home course. The KCGA shall announce the schedules, and the deadline for each Round to be played, at the mandatory pre-season Captains' Meeting.
  - (b) **Impact of Course Closure.** If a team will be unable to play one or more of its home Rounds as scheduled due to anticipated renovations that will result in the closure of its course, its Team Captain shall notify the KCGA as soon as possible so the schedules may be revised.
  - (c) **Scheduling of Rounds.** Although Team Captains are encouraged to schedule individual Rounds as early in the season as possible, the following procedures must be followed in the absence of a prior agreement. Failure to comply with any deadline specified in the Scheduling Chart attached to these conditions may result in the defaulting team forfeiting the Round in question. If the below procedures are used, captains must communicate by email so that there is a time-stamped record of the communications.

- (i) Offering Date. The captain of the home team shall select three potential dates for a Round, and advise the captain of the visiting team of those dates by the Offering Date set forth in the Scheduling Chart attached to these Conditions.
  - (ii) Selection Date. The captain of the visiting team shall choose one of the three potential dates, and advise the home team captain of the date chosen by the Selection Date set forth in the Scheduling Chart.
  - (iii) Rain Date. On or before the Selection Date, the captains shall also establish a Rain Date upon which the Round shall be played and/or completed in the event inclement weather causes the postponement or suspension of a Round. In the event inclement weather prevents the playing of a Round on the selected Rain Date, each captain must provide to the Coordinator within two business days of the Rain Date five potential Make-Up dates for the Match to be played. The potential Make-Up dates must be within two weeks of the Rain Date. The Coordinator shall then establish the Make-Up Date. If inclement weather prevents play on the Make-Up Date, the process shall be repeated until the Round is played.
  - (iv) Notification Date. The home team captain shall notify the Coordinator of the date selected for the Round, and the Rain Date, by the Notification Date set forth in the Scheduling Chart.
- (d) Inclement Weather/Suspension of Play. The following procedures shall be followed in the event a Round, once begun, is delayed due to inclement weather or other reasons that justify a suspension in play:
- (i) No Match may be postponed until there has been a waiting period of a minimum of one hour from the time play was suspended. If conditions improve such that play may be resumed within that one hour period, the Match shall be resumed (Rule 6-8d). The captains may, by agreement, extend the waiting period.
  - (ii) Any suspended Match, shall be resumed from the point at which play was suspended (Rule 6-8d).
  - (iii) If a Match is postponed, it shall resume at a time and date each side agrees upon. If a mutually agreed upon date cannot be determined, then the Match must be resumed on the pre-determined Rain Date. If a side is unable to play on the Rain Date, then it shall forfeit the Match. If necessary, individual Matches may be resumed at different times, so long as all Matches are completed by the applicable deadline. If it is not feasible for players to start from the point where play was suspended (because, for instance, the course must start players from the 1<sup>st</sup> or 10<sup>th</sup> tees), they may play informally until they reach the point where the Match is to resume.
  - (iv) In the event any Round is postponed, the Coordinator shall be notified by the close of the next business day, and advised of the Round's status at the time play was postponed.

10. **Administration of Rounds.** Team captains are expected to administer Rounds and make good faith efforts to resolve any rules disputes without involving the Coordinator or the Committee. However, if a dispute cannot be resolved, the team captains should contact the KCGA, so long as doing so does not unduly delay a Match or Round.
11. **Match Procedures.**
- (a) **Rules.** All play shall be according to the USGA Rules of Golf and the Local Rules of the host club (where not in conflict with USGA rules).
  - (b) **Form of Play.** All Matches shall be contested at match play, over a stipulated round of 18 holes.
  - (c) **Handicaps.** The following procedures shall be used in handicap matches.
    - (i) The Handicap Indexes from the current revision shall be used. Note: If a Round is scheduled the day of a revision, the Handicap Indexes to be used are the previous revisions.
    - (ii) Players are responsible for knowing their correct USGA Handicap Index as of the day of the Round.
    - (iii) Each player in a handicap match shall receive 100% of her Course Handicap. (The Course Handicap is determined from the host course's Handicap Chart.)
    - (iv) The player with the lowest handicap shall play at scratch, and the other three players shall play at the difference between their handicaps and the player with the lowest handicap.
    - (v) Players entitled to handicap strokes shall take them in the order designated on the scorecard.
  - (d) **Lineups.** Team captains shall exchange lineup cards at least one hour prior to the first starting time (including Rounds that begin or are to be completed on a Rain Date or Make-Up Date). Once lineups have been exchanged, no changes shall be allowed unless due illness, injury or other extenuating circumstances that prevent a player from participating in the Match for which he was scheduled. In such an event, the player whose circumstances necessitated the change shall not be permitted to participate in the Round.
  - (e) **Starting Times.** The home team shall set aside between 16 and 20 minutes for starting times. The order of the Matches shall be as follows:
    - (i) Singles 1 and 2
    - (ii) Four-Ball 2 (higher handicap)
    - (iii) Four-Ball 1 (lower handicap)

**(Note: Players in the singles matches are not partners, and are therefore not permitted to request advice from or give advice to one another.)**

- (f) Tees. Rounds should be played from the tees which a club's 18 Hole Women play their competitions from on a regular basis.
  - (g) Scoring. The winner of each Match scores one Match Point for her team. If, at the end of 18 holes, a Match is tied, each team shall receive one-half Match Point. There will be no playoff for Rounds which end in a tie during the regular season.
  - (h) Ties in Playoff Rounds. If teams are tied at the conclusion of a Playoff Round, there shall be a playoff using the following procedure:
    - (i) There shall be three sudden-death playoffs, involving Singles 1, Singles 2, and Four-ball 2.
    - (ii) Each playoff shall be worth one point, and the team winning two points shall win the Round.
    - (iii) All playoffs shall begin on the tee(s) designated by the KCGA on-site official.
  - (i) Forfeits.
    - (i) Any team that wins a Round by forfeit shall be deemed to have won three Match Points in the Round.
    - (ii) A team that forfeits a Round may be subject to suspension from the Competition for one year, at the discretion of the Committee.
  - (j) Reporting. Each Team Captain shall report the Round's results and individual player scores (for handicap purposes) to the KCGA within five days after the completion of the Round. **Failure to report within the specified time will result in a loss of the Round's points, and a deduction of a win from the team's overall record.** The report shall be submitted through the KCGA website ([www.kansascitygolfer.org](http://www.kansascitygolfer.org)) or by fax (913) 236-9649, using only the official KCGA reporting form.
12. **Regular Season Standings.** The winner of a Round shall receive three Division Points. If a Round ends in a tie, each team shall receive one Division Point. Teams shall be ranked within divisions in the order of their Division Points.
13. **Playoffs.**
- (a) Qualification. Each division champion shall qualify for the playoffs. After the KCGA has determined the number of teams in the field, but before regular season play begins, it shall announce whether and how many wildcard teams will qualify for the playoffs. Wildcard teams shall be those teams with the most Division Points who did not win their divisions.

- (b) Breaking Ties for Division Champions. If two teams in a division end the regular season with the same number of Division Points, the tie shall be broken based on the following criteria, in order of their application:
  - (i) Head-to-head Division Points earned;
  - (ii) Head-to-head Match Points earned;
  - (iii) Most overall Match Points earned;
  - (iv) Lot.
- (c) Breaking Ties for Wildcard Positions. If two or more teams are tied for a wildcard position at the end of the regular season, the tie shall be broken based on the following criteria, in order of their application:
  - (i) Most overall Match Points earned;
  - (ii) Lot.
- (d) Seeding. All teams in the playoffs shall be seeded, but in no event shall a wildcard team be seeded higher than a division champion. Once seeded, teams shall be paired according to Appendix I in the Rules of Golf. Seeds shall be based on the following criteria, in order of their application:
  - (i) Division Points earned;
  - (ii) Match Points earned;
  - (iii) Winning percentage in the Competition since its inception;
  - (iv) Lot.
- (e) Determination of Home Team. The KCGA shall endeavor to obtain neutral sites for all playoff Rounds. To the extent this is not feasible, the wildcard and quarterfinal rounds, the home team shall be the higher seeded team. The semifinals and finals shall be played on neutral sites.

14. **Practice Rounds.** Clubs may, but are not required, to provide practice rounds to their opponents during the regular season. Unless offered, it should be assumed no practice round is available. In the event a Playoff Round will be played on a Club's home course, that Club is strongly encouraged to provide a practice round to its opponents. Regardless if a practice round is offered by a club the following guidelines should be followed.

- a) Only the Golf Professional or Captain should make practice round arrangements.
- b) Host club's normal guest/green fees shall apply.

15. **Cart and Guest/Green Fees.** Players may walk or use carts during a Match. The home team shall provide carts at no charge to the visiting team. No greens fees or guest fees may be charged by the home team's club.
16. **Score Posting.** In accordance with the USGA Handicap System, Section 5, Posting of Scores, all players are **required** to post an 18 hole tournament score if they play at least 13 holes, and a nine hole tournament score if they play 12 holes or less.
17. **Team Spirit Gift.** The KCGA shall provide each team with 10 team spirit gifts. Any team requiring additional team spirit gifts shall request them when submitting its entry, and shall be responsible for paying the cost of the additional team spirit gifts.
18. **Dress Code.** Players shall adhere to the dress code of the home team's club. The home team is responsible for notifying the visiting team of the applicable dress code.